

Kellie Chappell Gonzalez

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EDUCATION North Carolina Central University School of Law, Durham, NC

Juris Doctor, May 2003

Law Journal, Senior Editor

Moot Court, Senior Board Member and Treasurer

Student Bar Association, Secretary

North Carolina State University, Raleigh, NC

Master of Arts in Parks, Recreation and Tourism Management, December 2003

North Carolina State University, Raleigh, NC

Bachelor of Arts in Communication, May 1997

Gonzalez Law Firm, PLLC dba Capital to Coast NC Law Group

Attorney, May 2006-Present

- Appointed as Guardian ad Litem for guardianship, juvenile and abuse, neglect, and dependency actions
- Prepared wills, living wills, general and healthcare power of attorney
- Representation of Petitioners and/or Respondents during incompetency hearings
- Traffic, Criminal, Civil, Family and Real Estate Representation

Blake and Vernon, PLLC

Attorney, June 2004-May 2006

- Conducted various trials in the areas of juvenile and criminal defense
- Interviewed clients and witnesses and negotiate pleas with assistant district attorney
- Performed as court appointed defense attorney in child support and probation violation cases
- Representation of parents involved in juvenile abuse, neglect, or dependency actions
- Performed real estate closings
- Intake attorney at Legal Aid of North Carolina where I advised callers on various legal aspects such as disability, landlord and tenant, family law and unemployment

Law Resources

Document Reviewer, April 2004-May 2004

- Reviewed documents pertaining to the Cingular and AT&T merge to protect privileged materials and to identify key subjects that were requested by the United States Department of Justice

Duke University Foreign Language Laboratory

Administrative Assistant, September 2003-December 2003

- Calculated, prepared and submitted timesheets for student employees

Wake County District Attorney's Office

Internship, January 2003-May 2003

- Conducted and observed trials in district court
- Issued subpoenas and interviewed witnesses
- Maintained the daily court docket in assigned courtroom

North Carolina Department of Justice, Consumer Protection Division

Internship, September 2002-November 2002

- Assisted with the drafting of a complaint against a manufactured housing dealer engaged in predatory lending
- Researched and drafted arguments for a brief that was filed in the North Carolina Court of Appeals
- Interviewed potential witnesses and drafted an affidavit that detailed the consumer's experience with an invention development company

North Carolina Central University

Academic Tutor and Computer Lab Assistant, August 2001-May 2003

- Instructed students in the legal research process by integrating information from readings and class lectures
- Facilitated bi-weekly tutoring sessions to review and discuss class lectures
- Download software, update programs and maintain computers

North Carolina Court of Appeals

Summer Law Clerk, Judge Wanda Bryant, May 2001-August 2001

- Researched, drafted and composed pre-opinions and memorandums based upon issues presented to the court

GlaxoSmithKline

Regional Administrator, May 2000-August 2000

- Liaison with health care professionals on quality assurance and drug education

Cary Parks, Recreation and Cultural Resources Department

Graduate Assistant, February 1999-May 2000

- Coordinated and recruited volunteers for 1999 Special Olympics World Games
- Entirely responsible for National Recreation and Park Association accreditation project

NC State Center for Nuclear Power Plant Structures, Equipment and Piping

Office Assistant, August 1997-February 1999

- Created and maintained database of over 2,000 for the distribution of materials and quarterly newsletter
- Assisted in the production and distribution of the Center newsletter, reports, meeting notes, brochures and any other publications of the Center
- Coordinated meeting and all arrangements for 7th International Symposium

NC State Networking and Communications Services

Administrative Assistant, April 1997-August 1997

- Maintained relations with customers and updated and negotiated telecommunication agreements
- Calculated total man-hours for entire university upgrade plan
- Prepared building record documents including floor plans and informative spreadsheets, to be used for future installation and repairs of existing wiring

NC State Sports Information Department

Internship, January 1997- May 1997

- Designed, edited and contributed to media guides, game-day programs and press releases
- Assisted with press conferences and acted as press liaison for all sporting events
- Researched series anatomies for several sport histories and game notes

NC State University Housing and Residence Life

Resident Advisor, August 1995- May 1996

- Supervised section of 40 freshmen women and served as liaison to university housing department
- Event coordinator and developer for projects and special programming

HONORS/ACTIVITIES

- Alpha Phi Sorority
- Special Olympics Volunteer
- Stately Ladies Volunteer
- National Organization for Women's 5th Annual Sojourner Truth Moot Court Competition, Semi-finalist
- Ark Homeless Shelter Volunteer
- Ayden-Grifton Homecoming Queen 1993
- Junior League of Greenville Board Member