

Degrees

- 2004 M.B.A., Business, East Carolina University, Greenville, NC USA
- 2002 B.S.B.A., Management Informations Systems, East Carolina University, Greenville, NC USA

Work Experience

Employment Experience

2008 - Ongoing

Lecturer, East Carolina University, Greenville, North Carolina
Teach MIS2223 one night per week. Continue to evolve my class to keep the students interested and ensure the understand the importance of technology in the business landscape.

2007 - 2009

Business Service Manager, EMBARQ, Greenville, North Carolina, 2009
Serve as point of contact for business customers with complex communication systems as well as manage a group of 15 business service technicians. Stay current with transport protocols as well as new product. Ensure proper training to keep technician skill sets on line with industry standards.

2005 - 2007

Business Analyst, Embarq, Greenville, North Carolina, 2007
Compiled corporate level reports, executive scorecards, adhoc reporting, monthly, quarterly and yearly reporting requirements. Worked extensively with Word, Access, PowerPoint, Crystal reports, Excel and other proprietary telecom report systems.

2002 - Ongoing

Area Plant Supervisor, CenturyLink, Elizabeth City, North Carolina
Manage 22 union customer service technicians from Washington NC to Elizabeth City NC and the surrounding areas, providing HSI and telephone services to residential and small business customers.. I also project manage several major account installations simultaneously. Must ensure both myself and my team are current on industry standards. Have to develop marketing plans to drive sales in my areas. Must maintain existing plant and stay within budgetary guidelines for maintenance and repair as well as manage to headcount and overtime restrictions while meeting performance metrics. Strong computer application skills are very important in any corporate environment. I rely heavily on reports to make informed decisions. My ability to manipulate spreadsheets and the like make my analysis that much easier and tailored to my specific needs.

Paid Service

2014 - 2014

Martin Community College Small Business Center, Williamston, North Carolina, 2014
Continue to present the "Keeping Records for Small Business" seminar for the Martin Community College Small Business Center and have added "How to Start a Small Business" seminar to my participation in this Center. The classes also involve a distance learning element as the class is broadcast in real time to the Roanoke - Chowan Community College campus.

2013 - 2013

Martin Community College Small Business Center, Williamston, North Carolina, 2013
Continue to present the "Keeping Records for Small Business" seminar for the Martin Community College Small Business Center and have added "How to Start a Small Business" seminar to my participation in this Center. The classes also involve a distance learning element as the class is broadcast in real time to the Roanoke - Chowan Community College campus.

2012 - 2012

Martin Community College Small Business Institute Fall Seminar - KEEPING RECORDS FOR SMALL BUSINESSES, Williamston, North Carolina, 2012
Created content and delivered seminar - Keeping Records for Small Businesses. This was provided face to face and as part of a distance learning initiative and broadcasted to Roanoke Chowan Community College. The off-site students were

able to interact in real-time.

2011 - 2011

Martin Community College Small Business Center Spring 2011 Seminar FUNDAMENTALS OF ENTREPRENEURSHIP, 2011
Paid \$200 for a 2 hour seminar entitled Starting a Home Based Business on Tuesday, March 22. This seminar was part of a distance learning initiative and was broadcast to Roanoke-Chowan Community College. The off-site students were able to interact in real-time. I have been invited to conduct more seminars on a variety of business topics as they become available.

2007 - 2007

North Carolina Waterfowl Association, 2007

Developed Membership database for NCWA after they split from the SCWA. Imported form letters to the database. Set up canned reports along with regular activities, such as mass mailings.

Professional Licensures and Certifications

SAS Programming 1 Certification, 2019, North Carolina, SAS Institute

Institutional Committees

University

Member

Spring 2019 - Ongoing

Faculty Workload Committee, (East Carolina University)

Other Institutional Service

Fall 2017 - Fall 2019

COB Etiquette Dinner, (East Carolina University)

Spring 2017 - Fall 2018

Career Fair, (East Carolina University)

Volunteered at Career Fair

MIS Recruitment Events, (East Carolina University)

Fall 2015 - Fall 2018

MIS Recruitment Events, (East Carolina University)

Community Service

Local

Fall 2011 - Fall 2018

Committee/Task Force, Adopted Angel Tree Children,

Arranged for "adoption" of three children from Angel Tree at Christmas in lieu of Christmas gifts in the office place.

Washington, NC, Beaufort

Professional Development

Eastern North Carolina

Fall 2015 - Ongoing

Other, Full time leadership position in telecommunications industry

National

Spring 2019 - Spring 2019

Training related to licensure/certification, Supervised Machine Learning Procedures Using SAS Viya in SAS Studio

Training related to licensure/certification, AS Visual Data Mining and Machine Learning on SAS Viya: Interactive Machine

Learning

Training related to licensure/certification, SAS Bootcamp

Additional Activities

Fall 2015 - Fall 2018

Training related to Distance Education, Enrolled in ISE online course through NCSU,
Description:

I have successfully completed this program and graduated 12/18.

Teaching Schedule

Fall 2018

Lower Level UG

Semester	Course Prefix	Course Number	Section	Course Title
Fall 2018	MIS	2223	21	Introduction to Computers
Fall 2018	MIS	2223	22	Introduction to Computers