Recognition ceremonies sponsored by the College of Business are held in honor of all graduating business students and their families. Each event will supplement, not replace, the University Commencement ceremony (scheduled for Fri, May 3, 2019 at 7pm in Dowdy-Ficklen Stadium). The departmental ceremony is more personal where students march in and are seated with fellow majors and have an opportunity to introduce family and friends to professors and classmates. Your name will be called, and you will walk across the stage and shake hands with the Department Head.

**Undergraduate** business students wear purple gowns with purple and gold tassels. You must wear cap and gown. Please wear appropriate attire under gowns.

**Graduate students** (MBA, MSA, MS-ST) wear black gowns with drab (tan) hoods and tassels. Wear cap and gown and bring hood. **DON NOT WEAR YOUR HOOD.** Hoods will be collected prior to the ceremony, and you will be hooded on stage. It is unlikely that you will be hooded with the hood you bring.

**Date and Time** for ceremonies:

<table>
<thead>
<tr>
<th>TIME</th>
<th>DEPARTMENT</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Noon</td>
<td>Management Information Systems</td>
<td>East Carolina Heart Institute, 115 Heart Drive.</td>
</tr>
<tr>
<td>4pm</td>
<td>Finance</td>
<td>Wright Auditorium</td>
</tr>
<tr>
<td>4pm</td>
<td>Management</td>
<td>Grand Ballroom, New Student Center</td>
</tr>
<tr>
<td>4pm</td>
<td>Graduate School</td>
<td>Brody School of Medicine Auditorium</td>
</tr>
<tr>
<td>7pm</td>
<td>Accounting (including MSA’s)</td>
<td>Wright Auditorium</td>
</tr>
<tr>
<td>7pm</td>
<td>Marketing</td>
<td>Grand Ballroom, New Student Center</td>
</tr>
<tr>
<td>7pm</td>
<td>Hospitality Leadership</td>
<td>Brody School of Medicine Auditorium</td>
</tr>
</tbody>
</table>

Students should **arrive 45 minutes prior to start time** wearing cap and gown to receive line up instructions.

Students must **reply online by March 1, 2019** in order to participate at [https://business.ecu.edu/graduation](https://business.ecu.edu/graduation). A confirmation message will briefly display after you “submit” your reply, however **YOU WILL NOT RECEIVE A CONFIRMATION EMAIL. NO INVITATIONS WILL BE MAILED FOR THIS EVENT.** Contact Karen Kus at kusk@ecu.edu or (252) 328-6354 if you have any questions.

**All ceremonies are ticketed events.** Ticket allotment is determined by venue capacity and number of students who RSVP. Graduates will be notified via email of the number of tickets they will be allotted on Mon, Mar 11, 2019. It is very important that all graduates participating in the recognition ceremonies **RSVP by Fri, Mar 1, 2019** for ticket allotment to be determined and to guarantee that the graduate will receive tickets for their guests. Graduates do not need tickets. Any individual attending the ceremony, including children/infants, will need a ticket.

**Diplomas** will not be distributed as this event but mailed from the Registrar’s Office 6-8 weeks following the ceremony. Please make sure the Registrar’s Office has your correct address.

**Pictures** – The College of Business has contracted with a professional photographer for the event. A photograph will be taken as you shake hands with the Department Head and you will be provided a link and password (sent to your ECU email account) from the photographer ([www.photospecialites.com](http://www.photospecialites.com)) that allows you to view and order photos. A free color proof will be mailed to your permanent address so that you will have the opportunity to purchase photos. You are not obligated to purchase. If you have not received a proof within two weeks, please contact info@photospecialites.com or call 1-800-722-7033.
Parking

Fri, May 3 Ceremony

East Carolina Heart Institute
ADA Parking, SM-25 (must have ADA credential)
SM-27 lot, Family Medicine Building
ECHI is a working physician’s office for heart patients and parking in front is reserved for those patients.

Sat, May 4 Ceremonies

- **Wright Auditorium Parking**
  ADA parking will be Wright Circle and Beckwith Drive
  Families can park in McGinnis Theater Lots 7 and 8
  Families can park in 5th and Harding Street Lot
  Families can park in Reade Street Lots 1, 2 and 3
  Families can park anywhere except handicapped or reserved spots

- **New Student Center Parking (Grand Ballroom)**
  ADA parking behind Mendenhall Student Center, Lot WC-08
  Families can park in the Parking Garage
  Families can park in Reade Street Lots 1, 2 and 3
  Families can park anywhere except handicapped or reserved spots

- **Brody School of Medicine Auditorium**
  ADA Parking in front of Brody Auditorium
  Families will park is School of Medicine Lots 4, 5, and 6.

Reception
Date, time and location of reception will soon be posted.

REMEMBER!
1. **You must reply online by Mar 1st** if you want your name to be called at Graduation and to have it appear in the COB Recognition Ceremony program booklet.
2. Graduation ceremony – **Be on time and bring your regalia** (with hood if a graduate student)